

ecVision Classify®

User Guide

October 2013
Version 1.4

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Change History

Seq.	Revised by	Version	Date	Change Summary
1	April Zeng	1.0	Sep. 3. 2013	Initial version
2	David Lam	1.1	Oct 17, 2013	<ul style="list-style-type: none">▪ Updated the new installation URL▪ New UI screen captured
3	Gary Barraco	1.2	Oct 17, 2013	Updated image of Settings URL
4	David Lam	1.3	Oct 18, 2013	Revised the product item images
5	April Zeng	1.4	Oct 18, 2013	Proof-reading

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1 OVERVIEW

1.1 About This Book

This manual provides details on how to upload product images and details using the ecVision Classify and update the HTS code for the newly uploaded product using ecVision CCP.

1.2 Audience

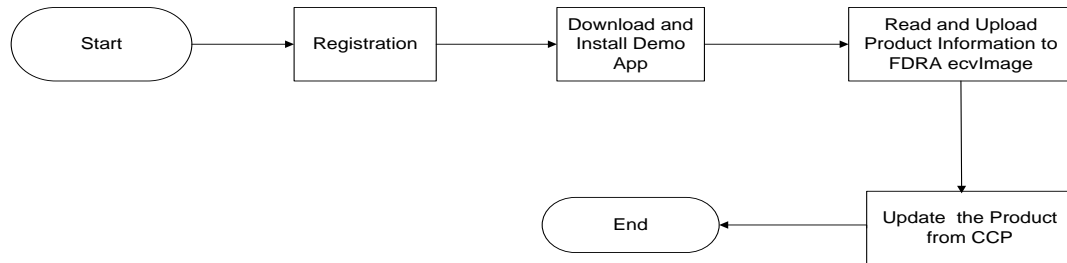
This manual is written for FDRA members who will upload product images through ecVision Classify and the FDRA team who will update the HTS code for the newly uploaded products through ecVision CCP.

1.3 Typographical Convention

Typeface	Meaning	Example
AaBbCc123 (Bold)	<ul style="list-style-type: none">▪ Touchable items, including Buttons, Links, Tabs, Input Fields, and any other user action related Controls.▪ Important terms and key words.	Touch Login button to log in to the system.
AaBbCc123 (Initial Caps)	<ul style="list-style-type: none">▪ Names specific to the system, including Menu Names, Page Names, Pop-up Window Names, and Label Names.▪ Input Values.▪ Function name	The Download window pops up.
Section <i>1.2</i> (Italic + blue)	<ul style="list-style-type: none">▪ Cross Reference to Headings and steps.	Please refer to Section <i>1.2</i> .
http:// (Regular + blue)	<ul style="list-style-type: none">▪ URL address	http://ecvision.com

2 HIGH LEVEL WORKFLOW

The high level workflow diagram of image process is as below for your reference.



FDRA members can register to download the ecVision Classify App and then upload product information to the app using a mobile device with an iOS (iPhone or iPad). When the upload is complete, the FDRA team will receive an email alert notifying them about the upload. He/she can then log in to ecVision CCP to update the HTS code for the newly uploaded products.

For details of how to execute the operations, refer to the following sections.

3 USING ECVISION CLASSIFY TO UPLOAD PRODUCT IMAGES (FOR FDRA MEMBERS)

The FDRA members can use the ecVision Classify App (access through iPhone or iPad) to upload product images.

3.1 Register for ecVision Classify Account

Before using the ecVision Classify App, the FDRA members need to register first.

To register:

- 1) You (any FDRA members) will receive an email containing the following information:
 - Purpose and benefits of ecVision Classify
 - URL link to register to use the ecVision Classify
- 2) Self-register ecVision Classify by accessing the ecVision Classify link provided in the email.
- 3) When registration is successfully completed, the account information will be sent to you through email.

3.2 Download and Install ecVision Classify App

When registration is complete, please install/re-install (if it already exists) ecVision Classify App to your iPhone or iPad by this URL:

<https://itunes.apple.com/us/app/id721458414?mt=8>

Or you can use the “App Store” on your iPhone or iPad and enter the keywords “ecVision Classify” to search and install the App.

3.3 Upload Product Image to ecVision Classify App

When the ecVision Classify App has installed successfully, you can upload product images and accompanying product characteristics to the platform.

To upload product image and information to ecVision Classify App,

- 1) Access the App by the FDRA icon on your iPhone/iPad desktop.

2) The Home page will be displayed by default.

iPad 2:49 PM 47%

Reset Home Upload

Choose Image

Company >

Division >

Item No.

Item Name

A. Complete the following questions for all footwear

Identify the material which makes up the greatest portion of the external surface area of the upper (accessories and reinforcements excluded) >

Identify the material which makes up the greatest portion of the sole in contact with the ground (accessories, reinforcements, spikes, etc. excluded) >

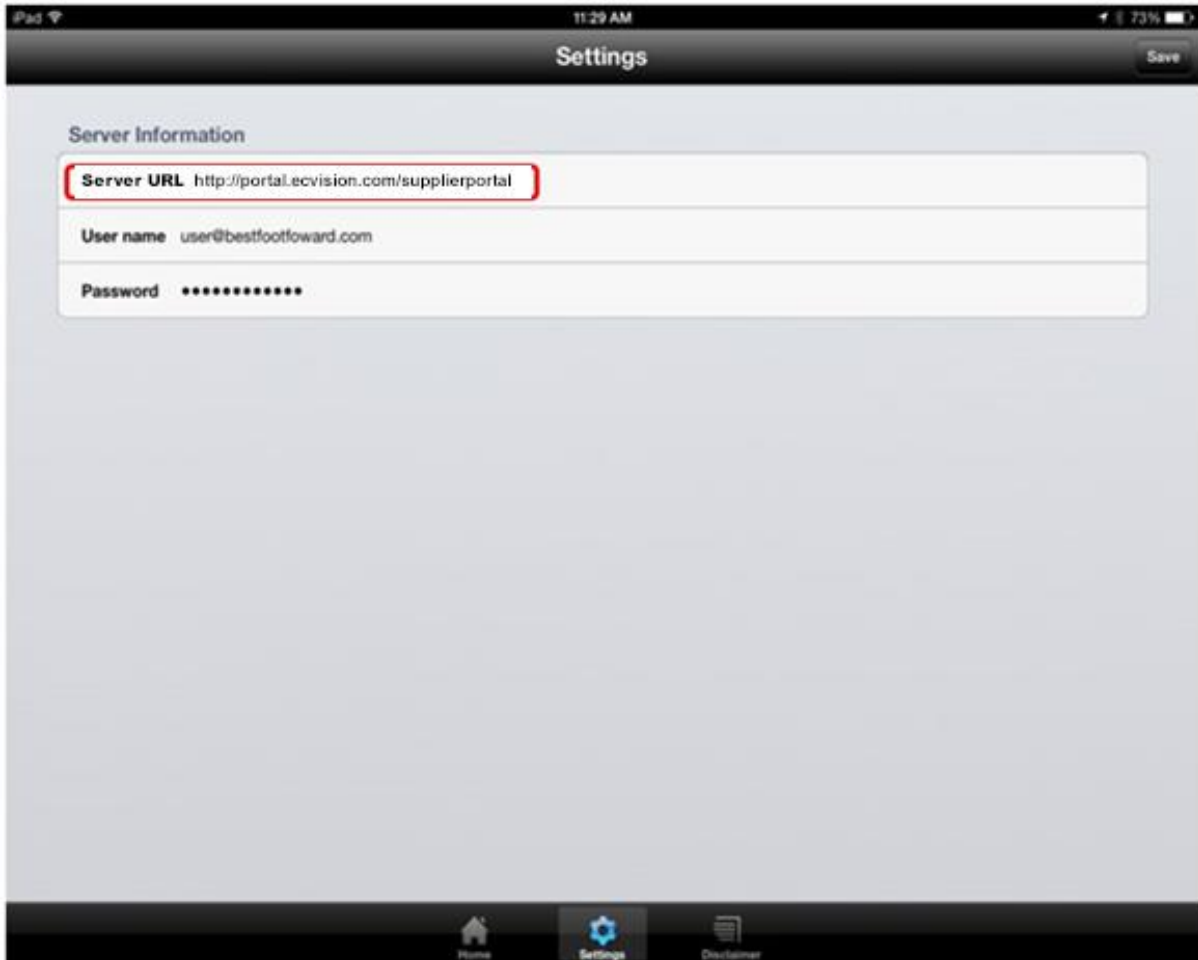
Is the footwear sports footwear? >

Is the footwear exclusively for men, youths, or boys? >

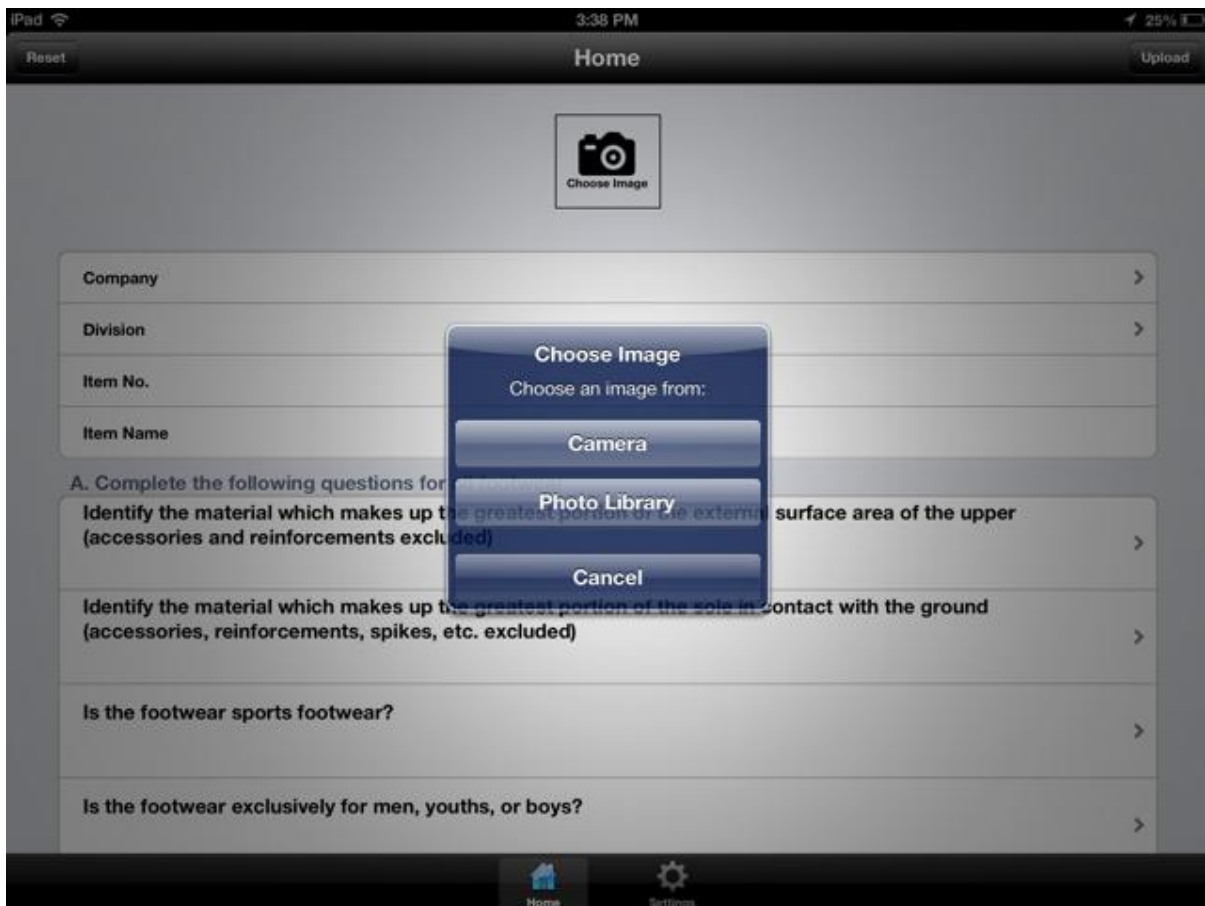
Home Settings

3) Fill in the Settings item:

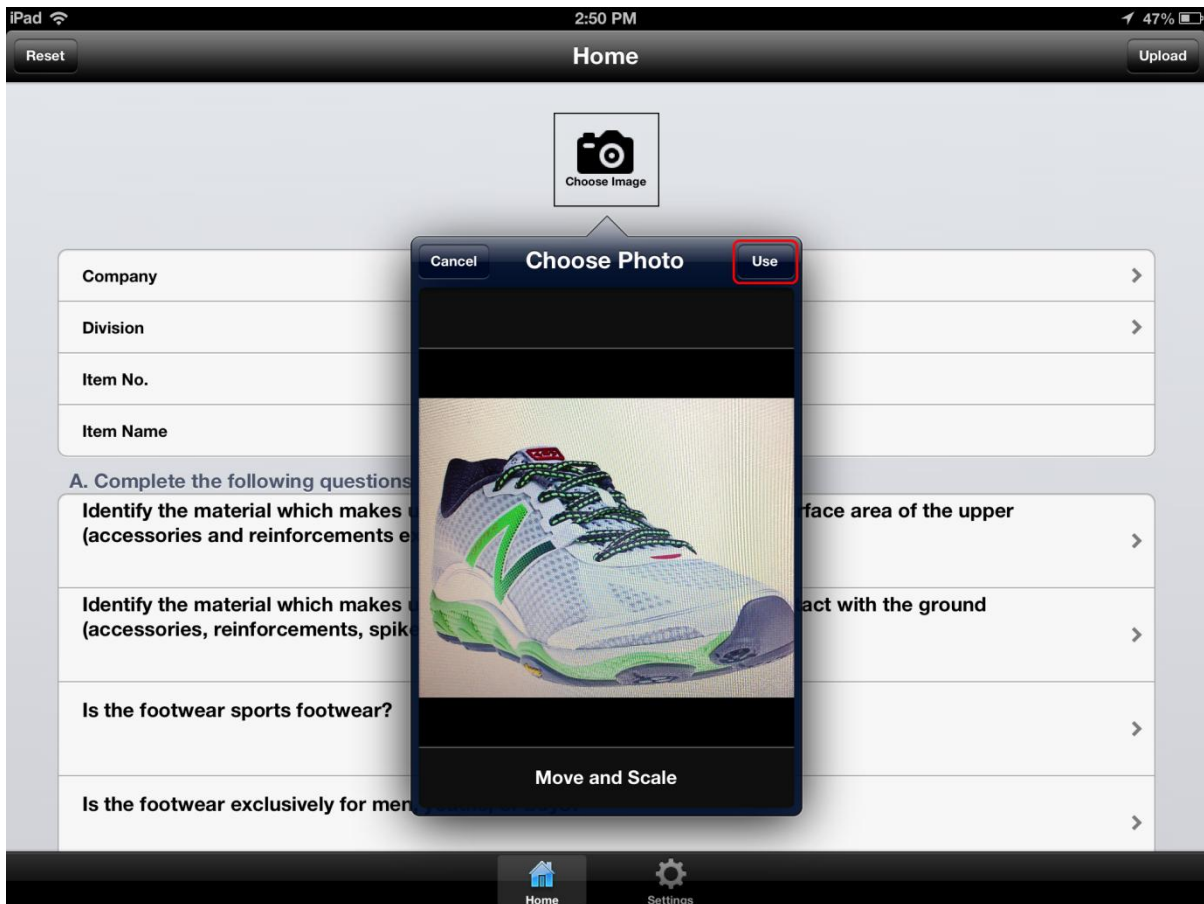
- Touch **Settings** in the bottom of the page, the Setting page opens.
- Fill the Server URL (as shown in the screenshot below) and User name/Password (contained in the email you received). Choose a product image:



- c) Touch **Home** to switch back to the Home page. Then touch **Choose Image** at the top of the page.
- d) A Choose Image box will appear on the screen. Touch **Camera** button to take a photo right now; or touch **Photo Library** to select an existing photo.



- e) When the photo is selected, a preview of it will be displayed. Touch **Use** to confirm the selection of this image; you can also touch **Cancel** to discard the operation. Then the photo will be listed on the top of Home page.



- 4) Touch the **Company** tab, all the member brands will be listed by default. Select your Company name.

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Home Company

Aldo

BBC International

Brown Shoe

Footlocker

New Balance

Nike

Wolverine

Home Settings

5) Select or fill in other information as needed (Division, Item No. and Item Name).

iPad 2:49 PM 47%

Reset Home Upload

Choose Image

Company >

Division >

Item No.

Item Name

A. Complete the following questions for all footwear

Identify the material which makes up the greatest portion of the external surface area of the upper (accessories and reinforcements excluded) >

Identify the material which makes up the greatest portion of the sole in contact with the ground (accessories, reinforcements, spikes, etc. excluded) >

Is the footwear sports footwear? >

Is the footwear exclusively for men, youths, or boys? >

Home Settings

- 6) Answer the questions and sub-questions. Each of them must be answered in the top header section, but it is not required in the other fields. However, as much information that you can supply will help with the classification.

iPad 11:42 AM 59%

Reset Home Upload

A. Complete the following questions for all footwear

Identify the material which makes up the greatest portion of the external surface area of the upper (accessories and reinforcements excluded) >

Identify the material which makes up the greatest portion of the sole in contact with the ground (accessories, reinforcements, spikes, etc. excluded) >

Is the footwear sports footwear? >

Is the footwear exclusively for men, youths, or boys? >

Does the footwear have a protective metal toe cap? >

B. Complete the following questions only when uppers and soles are R/P

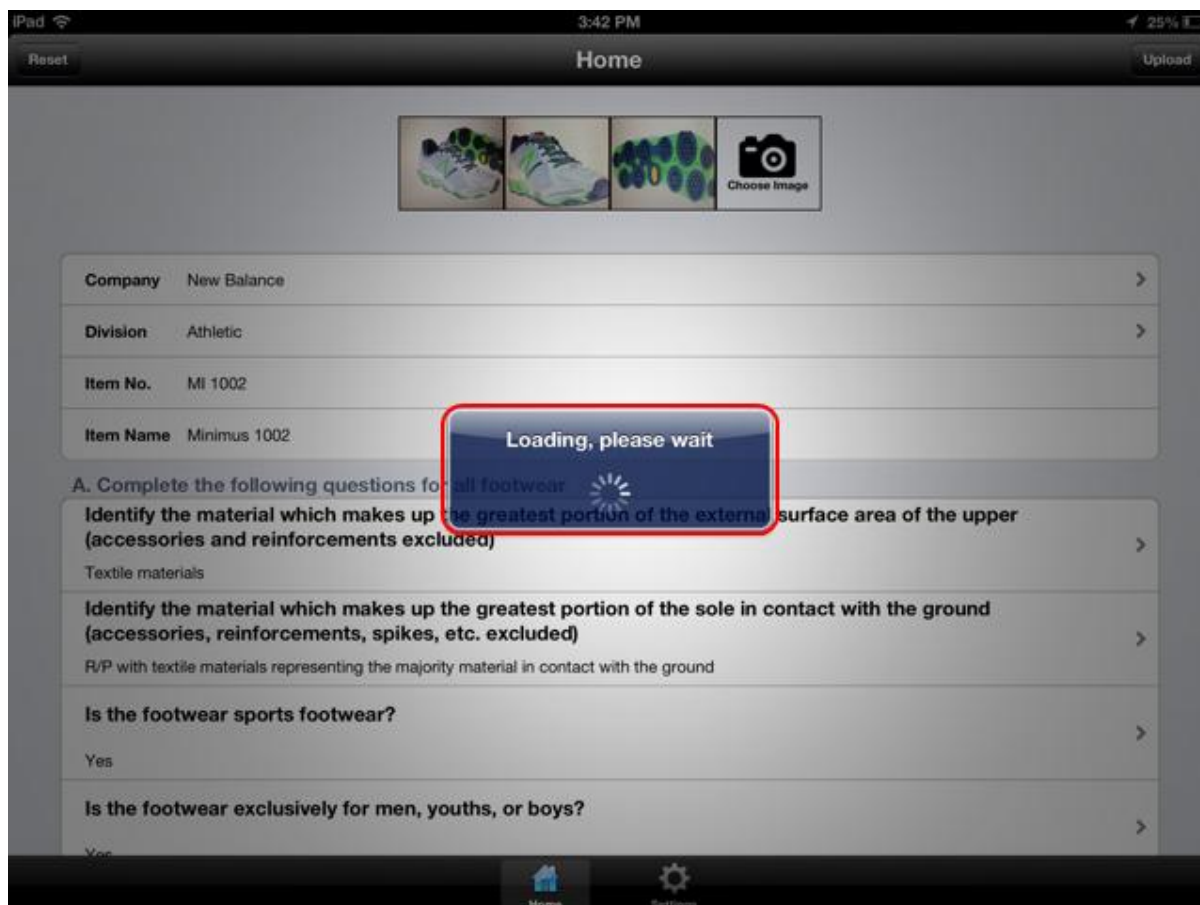
Is the footwear molded, vulcanized or cement construction? >

Are the external surface areas of the upper, the sole and any lining (all accessories and reinforcements included) over 90% PVC? >

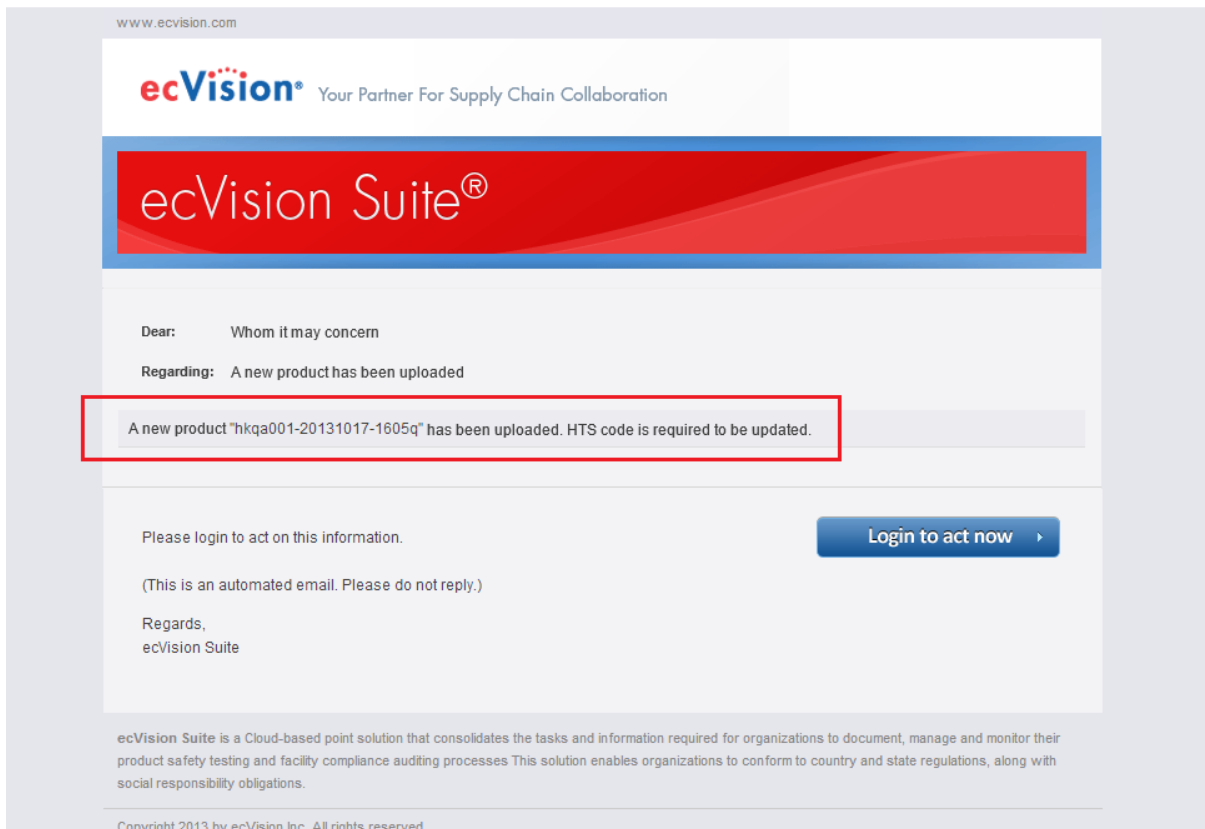
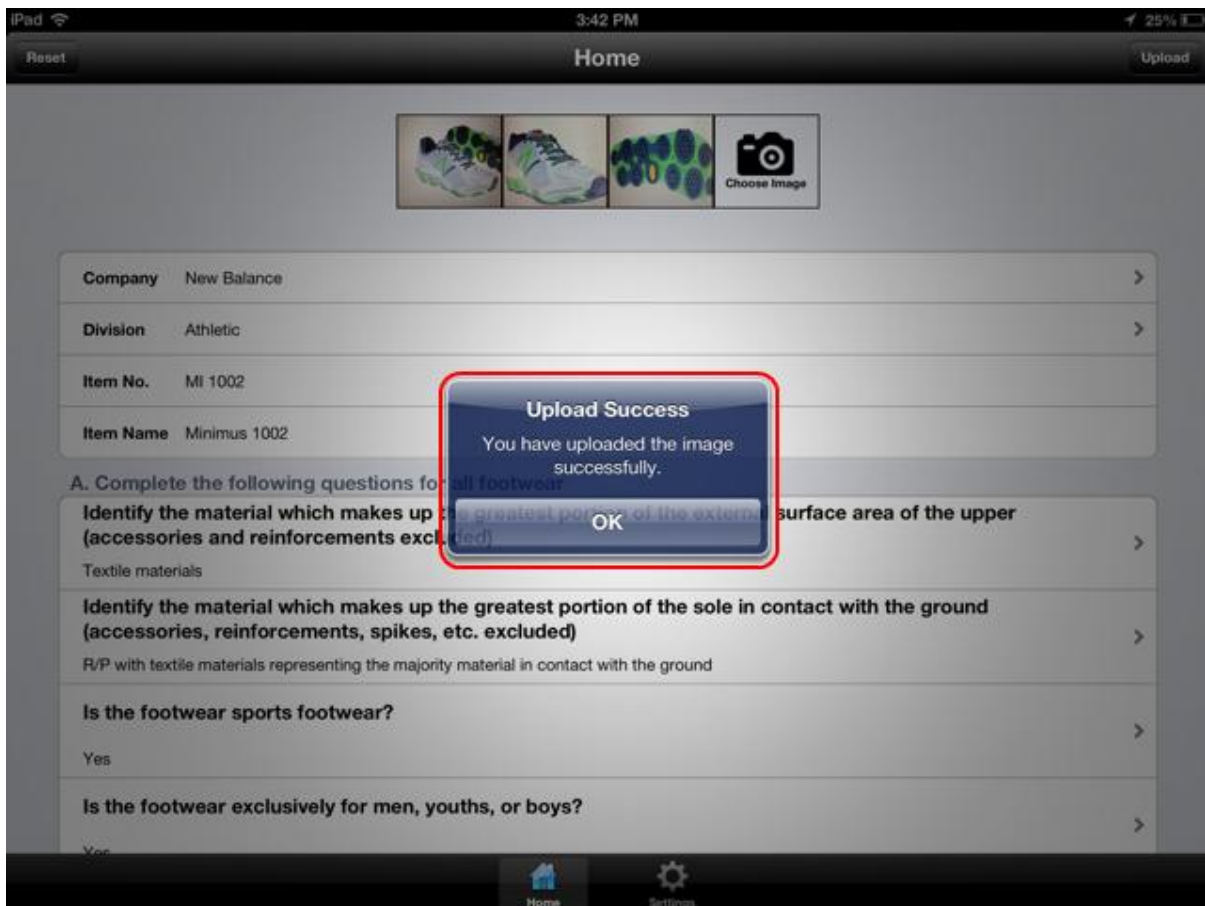
Is the footwear designed for use without closures? >

Home Settings

- 7) Touch **Upload** in the top right corner of the screen if all the questions are completed. A hover box will appear showing that it is loading.



- 8) After a while, you will receive a message notifying you of successful upload or if there is an error in the form that needs correction before uploading. You will also receive an email alert notifying you of the successful upload.



iPad 11:48 AM 58%

Reset Home Upload

Yes

Is the footwear exclusively for men, youths, or boys?

Yes

Does the footwear have a protective metal toe cap?

No

B. Complete the following questions only when uppers and soles are R/P

Is the footwear molded, vulcanized or cement construction?

No

Are the external surface areas of the upper, the sole and any lining (all accessories and reinforcements included) over 90% PVC?

Yes

Is the footwear designed for use without closures?

No

Is the external surface area of the upper (all accessories and reinforcements included) over 90% R/P?

No

Is the footwear protective in nature?

No

Invalid Data

Please fill in all information.

OK

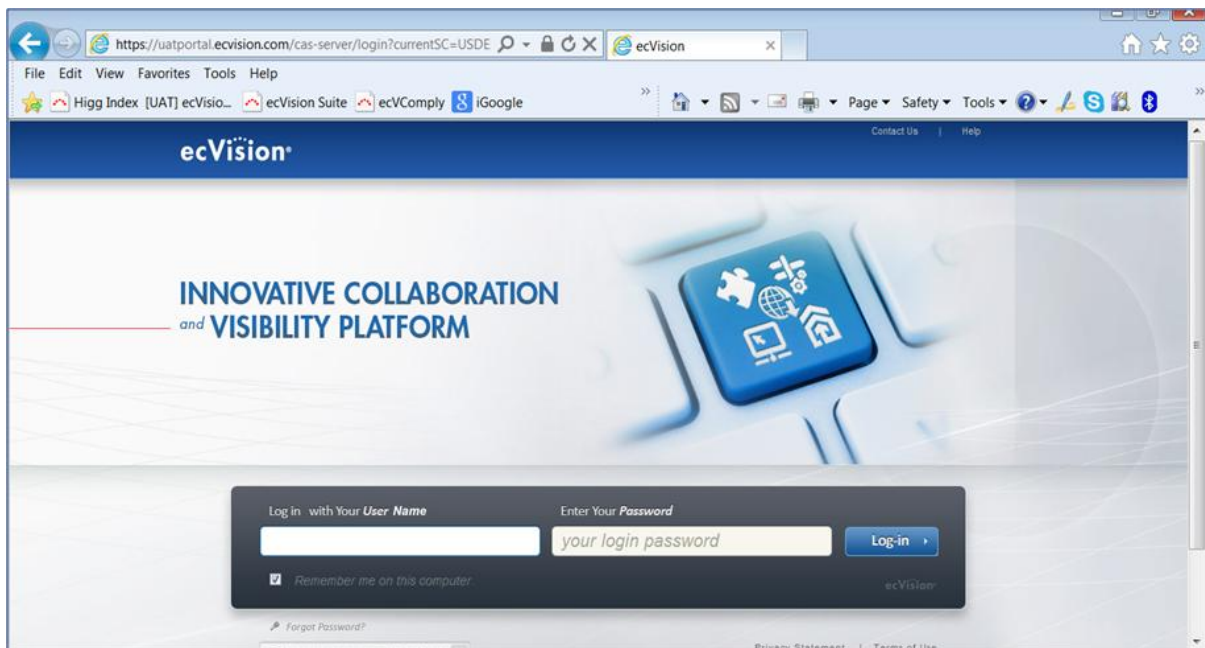
Home Settings

4 USING ECVISION CCP TO UPDATE THE HTS CODE FOR NEWLY UPLOADED PRODUCTS (FOR FDRA TEAM ONLY)

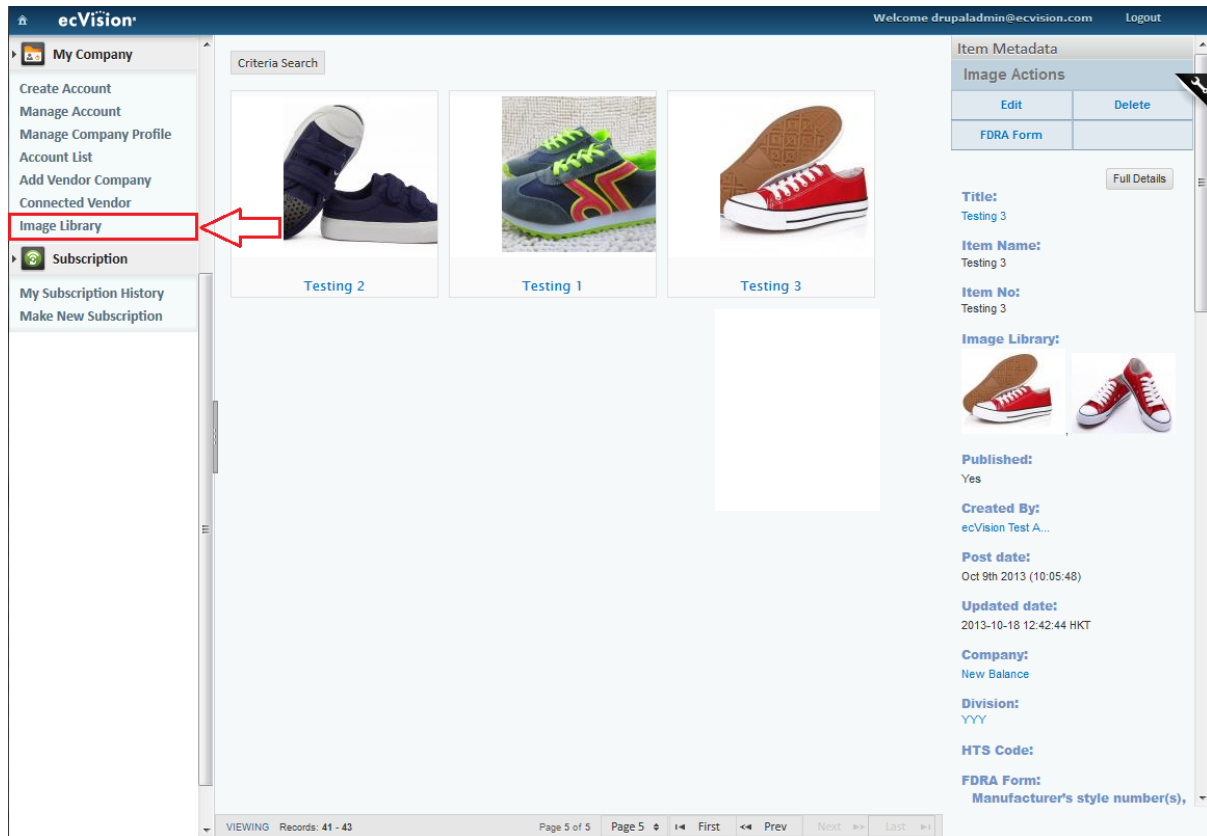
When a FDRA member has uploaded a product image to the ecVision Classify App, the FDRA customs expertise team will receive an email alert notifying them that they need to take action on this item. The user can log in to ecVision CCP to review the upload and update the HTS code.

To update the HTS code for the newly uploaded product,

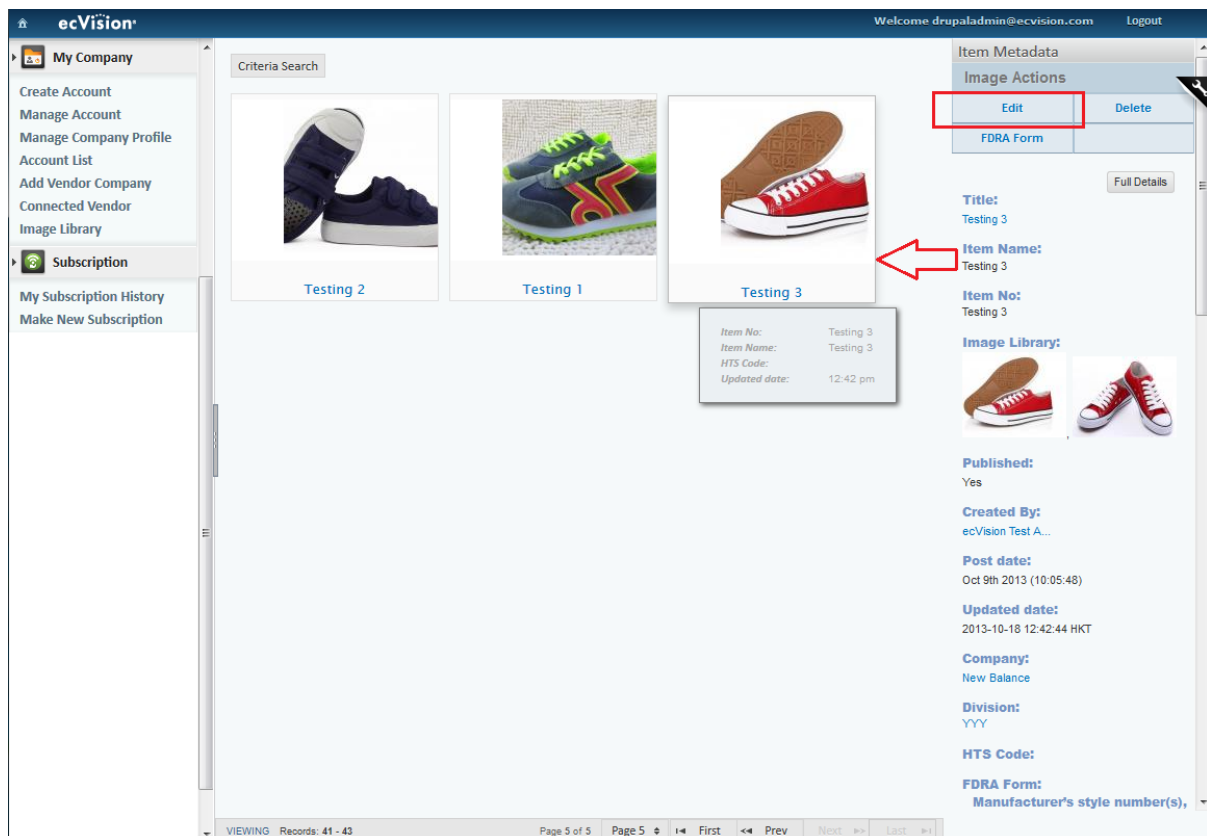
- 1) Enter the ecVision CCP URL in the address bar of your Web browser, and the Login page will appear. The URL is <http://portal.ecvision.com/supplierportal>.



- 2) Enter your Email and password and click **Login**. Note that your entries are case sensitive. For example, "abc", "ABC" and "aBc" are all different.
- 3) The Home page of ecVision CCP is displayed by default.
- 4) Click the **My Company** tab > **Image Library** menu to open the Image Listing page. All the newly uploaded product images will be listed.



- 5) Mouse-click the desired image thumbnail to select it; and then click **Edit** in the Item Metadata frame on the right.



- 6) The Edit Portal Framework Image box will pop up.
- 7) Scroll down the page and find the HTS Code field, then enter the code. This is a free form text/numeral field.

The screenshot shows the ecVision user interface. On the left is a sidebar with navigation links: 'My Company' (Create Account, Manage Account, Manage Company Profile, Account List, Add Vendor Company, Connected Vendor, Image Library) and 'Subscription' (My Subscription History, Make New Subscription). The main content area has a header 'Welcome drupaladmin@ecvision.com' and a 'Logout' link. Below the header is a 'Show row weights' link. The main form contains an 'HTS Code' field, which is highlighted with a red rectangle. Below this is a 'QUESTIONS:' section with a table containing two rows: 'FDRA Footwear Classification Data Form - ecVision Test' and an empty row. Below the table is an 'Add another item' button. Further down is an 'Item No *' field. Below that is a 'Revision information' section with a 'No revision' status and a 'Create new revision' checkbox. To the right of this is a 'Revision log message' section with a text area and a note: 'Provide an explanation of the changes you are making. This will help other authors understand your motivations.' Below the revision information is a list of settings: 'URL path settings' (Automatic alias), 'Printer, email and PDF versions', 'Comment settings' (Closed), 'URL redirects' (No redirects), 'Authoring information' (By testaccount@ecvision.com on 2013-10-09 10:11:40 +0800), and 'Publishing options' (Published). At the bottom of the form are 'Save' and 'Delete' buttons.

- 8) Scroll to the bottom of the page and click **Save** to save the change. An email alert will be sent to the FDRA member with the complete product file including the HTS code.

This screenshot is identical to the one above, showing the same ecVision user interface. The 'HTS Code' field is still highlighted with a red box. In this version, the 'Save' button at the bottom of the form is highlighted with a red box, indicating the next step in the process.

ecVision Suite®

Dear: Whom it may concern

Regarding: HTS code has been updated

HTS code of the product "hkqa001-20131017-1605q" has been updated.

Item No.: hkqa001-20131017-1605q

Item Name

Brand: Super Star Mfg. Company

Division: YYY

HTS Code: 999-888-777

Please login to act on this information.

[Login to act now >](#)

(This is an automated email. Please do not reply.)

Regards,
ecVision Suite

ecVision Suite is a Cloud-based point solution that consolidates the tasks and information required for organizations to document, manage and monitor their product safety testing and facility compliance auditing processes. This solution enables organizations to conform to country and state regulations, along with social responsibility obligations.

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